



**MAHARASHTRA STATE BOARD OF TECHNICAL EDUCATION  
REGIONAL OFFICE, PUNE**

**(Autonomous)**

**(ISO 9001:2008)**

**412/D, Bahirat Patil Chowk, Pune - 411 016.**

Tel. No. 020-25656994/25660319  
email : [rbtepn@msbte.com](mailto:rbtepn@msbte.com)

Fax : 020-25652308  
web : [www.msbte.com](http://www.msbte.com)

No. MSBTE/ROP/W-2018/CI/P-4A/ 1168

DATE: 11/10/2018

To,

The Principal

**0234 - Government Polytechnic For Distance Learning , Pune**

**Subject - M.S. Board of Tech. Education Winter -2018 Diploma Examination Center of Examination for the Theory Exam.**

With reference to above, I have to inform you that the Theory Examination of the Students of your Institution for the above Examination of Diploma courses shall be held at **0141 - All India Shri Shivaji Memorial Society'S Polytechnic , Pune**. You are, therefore requested to inform the students accordingly by putting up a suitable notice on the notice Board to that effect. Ex-students of your Institution if any, may also be informed by letter/email/telephone/mobile without fail. No candidate should miss the chance of appearing at the examination.

Please see that every candidate possesses Valid Identity Card and **Hall Ticket signed by Principal or HOD** with him and carries the same at the Center of Examination during the period of Examination. The Identity Card and Hall Ticket is to be shown to the 'Examination Authority' at the Center as and when demanded.

It is Further requested to guide the students of your institute and also give proper information to Officer-In-Charge of Exam Center such as OPT/AB/EX/ Class Improvement /Reappearing /DIS for this purpose. **The institute should depute two responsible staff member to the Examination Center.** Additional manpower if asked by the exam center, shall be provided from the eligible staff of your institute for assisting the examination process as directed by officer incharge. Institute should submit the Seating Chart to this office before date 12/11/2018 given by MSBTE.

**You are requested to give the requirement of Question Paper Packets for your institute to the Exam Center immediately clearly mentioning the Question Paper Code and no. of appearing students with specific attention of elective subjects.**

**(Mr. Vijay M. Kolhe)**

I/C Dy. Secretary

M.S. Board of Technical Education  
Regional Office, Pune-16

Copy to –

- 1 The Secretary, M.S.B.T.E. Mumbai for information.
- 2 The Principal **0141 - All India Shri Shivaji Memorial Society'S Polytechnic , Pune** for information & Further necessary action. (You are entitled to claim Rs. 3000/- if less than 50 students of that connected instt. and if number of students in the connected institute are more than 50 then Rs. 6000/-)
- 3 The Principal, **0141 - All India Shri Shivaji Memorial Society'S Polytechnic , Pune** (Distribution Center) for information & Further necessary action.